**Video Plan**

Your Loved One’s Name

Phone Number

Email Address

Your Name

Phone Number

Email Address

Please select a minimum of 10 and maximum of 25 questions, and a maximum of 50 photos (optional).

*Please use the following template to create your video plan. Examples below are illustrative only.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Element** | **Text or Caption to Appear on Screen**  | **Time Start of Each New Question**  | **Note** |
| Title and Subtitle | For Example: A Life Well-Lived -- The Life and Times of Beloved Nana TurnerSuggest searching “Biography Titles” for a few good ideas | :00 |  |
| Identifying Information | Full Name: xDate of Birth: xInterview Date: xLocation: xInterviewed by: x | :05 |  |
| Question 1 | List each question  |  |  |
| Question 2 |  |  |  |
| Question 3 |  |  |  |
| Question 4 |  |  |  |
| Question 5 |  |  |  |
| Question 6 |  |  |  |
| Question 7 |  |  |  |
| Question 8 |  |  |  |
| Question 9 |  |  |  |
| Photo 1 | Insert wording for the caption to accompany the photo | 3:45 |  |
| Question 10 |  |  |  |
| Question 11 |  |  |  |
| Question 12  |  |  |  |
| Question 13 |  |  |  |
| Question 14 |  |  |  |
| Question 15 |  |  |  |
| Question 16 |  |  |  |
| Photo 2, 3, 4 | Insert wording for the captions to accompany the photos | 5:54 |  |
| Question 17 |  |  |  |
| Question 18 |  |  |  |
| Question 19 |  |  |  |
| Question 20 |  |  |  |
| Question 21 |  |  |  |
| Question 22 |  |  |  |
| Question 23 |  |  |  |
| Question 24 |  |  |  |
| Question 25 |  |  |  |
| Photo 1 | n/a |  |  |
| Photo 2 | n/a |  |  |
| Photo 3 | n/a |  |  |
| Photo 4 | n/a |  |  |
| Photo 5 | Insert wording for the caption to accompany photo | 18:36 |  |
| Photo 6 |  |  |  |
| Photo 7 |  |  |  |
| Photo 8 |  |  |  |
| Photo 9 |  |  |  |
| Photo 10 |  |  |  |
| Photo 11 |  |  |  |
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| Photo 45 |  |  |  |
| Photo 46 |  |  |  |
| Photo 47 |  |  |  |
| Photo 48 |  |  |  |
| Photo 49 |  |  |  |
| Photo 50 |  |  |  |
| **Edits** | **Describe** | **Begin/End Edit** |  |
| 1 | Delete cough | :57 – 1:16 |  |
| 2 | Delete initial answer | 2:32-2:56 |  |
| 3 | Delete entire answer | 3:45-4:54 |  |
| 4 | Delete car horn | 7:32-7:34 |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
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| 10 |  |  |  |